

ProgressNotes

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Medical Executive Committee Approvals

Items approved at the last Medical Executive Committee meeting can be viewed by using this website link and selecting the particular month: http://www.torrancememorial.org/For_Physicians/Medical_Staff/MEC_Approval.aspx .

If you have any questions, please contact the Medical Staff Services Department at (310) 517-4616.

COVID-19 Vaccine Mandate

To: All Physicians

Re: Torrance Memorial's COVID-19 Vaccine Mandate

In compliance with the new California health order, all Torrance Memorial employees, physicians and volunteers are required to be fully vaccinated by October 1. You are considered fully vaccinated two or more weeks after getting your second dose in a two-dose series (such as Pfizer-BioTech or Moderna) or two weeks after getting a single-shot vaccine (such as Johnson & Johnson). That means you should get your second dose of a two-dose vaccine or your single dose vaccine no later than September 16, and must submit your proof of vaccination to the Medical Staff Services Department by October 1.

Plan now to ensure you are fully vaccinated by October 1:

- First vaccination in a two-dose series by **August 26**
- Second vaccination in a two-dose series or single dose vaccine by **September 16**

This mandate is required for ALL including:

- Employees, physicians, or volunteers previously infected with COVID-19
- Employees with a remote or hybrid work agreements

As it has been since the beginning of the pandemic, your safety and the safety of our patients are our first priority. COVID-19 vaccines are effective, as we have seen with this recent uptick in hospitalizations of unvaccinated patients. These vaccines have been given to hundreds of millions of people around the world—including more than 170 million Americans—and have proven to be safe across age groups, nationalities and ethnicities. They are the most effective tool to keep this virus contained.

Some exemptions to the requirement may be made for religious or medical reasons. Those requests will be thoroughly reviewed by Employee Health Services and Human Resources. Forms to request a medical or religious exemption may be obtained from the Medical Staff Services Department. **Completed forms must be returned to the Medical Staff Services Department prior to AUGUST 27, 2021. (NO EXTENSIONS ALLOWED)** The Medical exemption must be completed and signed by a physician (not the physician requesting the exemption.)

Torrance Memorial Vaccination Clinics:

Torrance Memorial will hold additional vaccine clinics to ensure the vaccine is available to unvaccinated employees, physicians, and volunteers. COVID-19 vaccination clinics are now open **Tuesday, Wednesday, Thursday, and Friday from 9 AM – 4 PM.**

Located in the room in front of the OLD gift shop, which is between the central tower elevators and the outpatient pharmacy. Look for a sign for the vaccine clinic in the hallway.

- On the day of your appointment or walk-in, please bring any photo ID
- If this is your first vaccine, we will automatically schedule your second dose 21 days later unless you let us know otherwise.

For an Appointment	For a Walk-In
<p>1. Please complete the questionnaire for <u>EACH person needing a vaccine.</u> Registering prior to walk-in will allow us to use your information to register you ahead of time to reduce wait time.</p> <p>Click Here for Questionnaire Form</p> <p>Or use this link to answer the questionnaire https://forms.office.com/r/EMHzKkMwXj</p> <p>Once complete, please REPLY ALL to this email IntCovVaxClinic@tmmc.com and we will send you a confirmation.</p>	<p>If you are not able to complete the form, then simply walk-in between <u>9 AM - 4 PM</u> on Tuesdays through Fridays and we can register you then. Please allow an additional 15-30 minutes for registration.</p>

Medical Informatics

Autotext Refresher

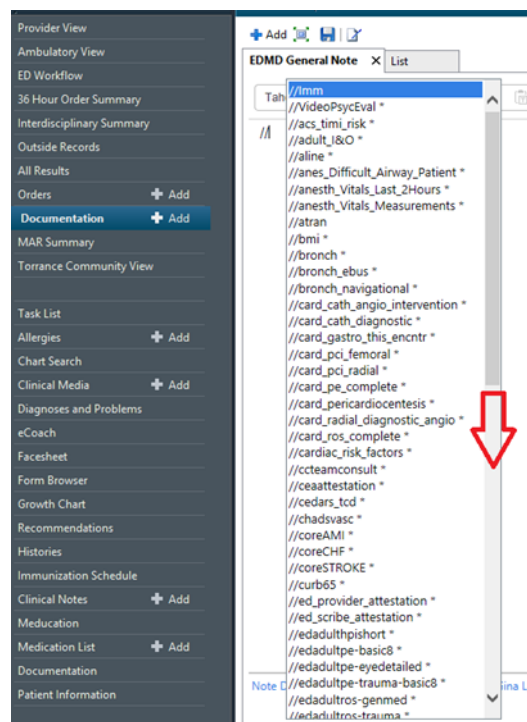
Public Autotexts, Personal Autotexts and Drop-Down Menus

Hello all,

As your Executive Director of Medical Informatics, I am your physician liaison to all things Cerner Millennium. With an experienced team of informaticists and service specialists supporting me, we are available to assist you with questions or ideas regarding use of the electronic medical record across both the acute and ambulatory locations of the Torrance Memorial Health System.

We all learned about Autotexts at one point, and many of us use them every day, but I am sure some of you have forgotten about them or how to make them work for you. Autotexts are pre-created phrases you can insert into your note using a symbol. Some call them a “dot-dot phrase” or a “slash-slash phrase.” There are dozens of phrases already in the system, and you can build your own from scratch, or copy one of the canned phrases and customize it to fit your style. Any sentence that you find yourself saying more than once should be made into an autotext to decrease time spent creating a note. You can also create autotexts from “Smart Templates” to insert information into your notes.

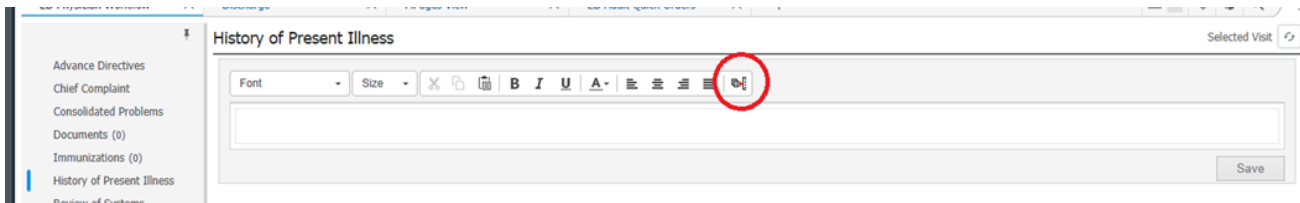
To use a system autotext, called a “public autotext, simply type in two FORWARD slashes into any free text area on your Workflow page, or in your note, and see what comes up. There are general items like Review of Systems and Physical Exam, and specialty specific notes and procedures. Don’t forget to scroll down! Once you find an autotext you like, remember the name and then you can type // plus the name.



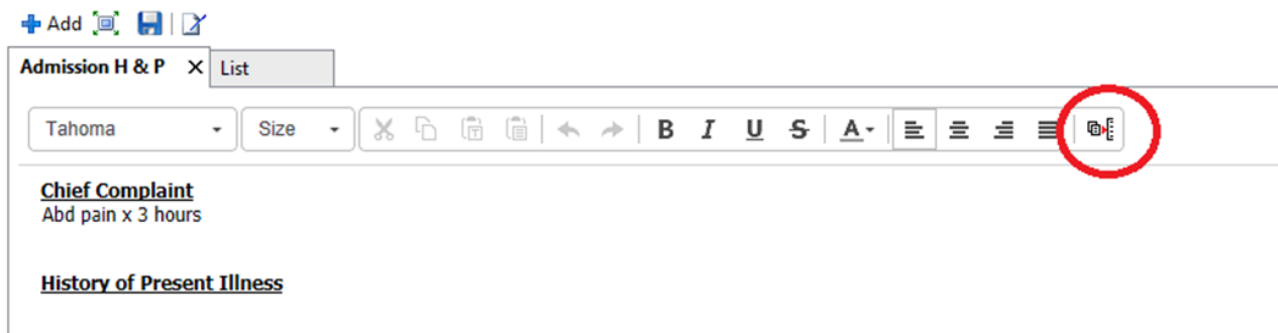
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Now you are ready to build your own! From any free text area on the Workflow page or your note, find the Autotext symbol.

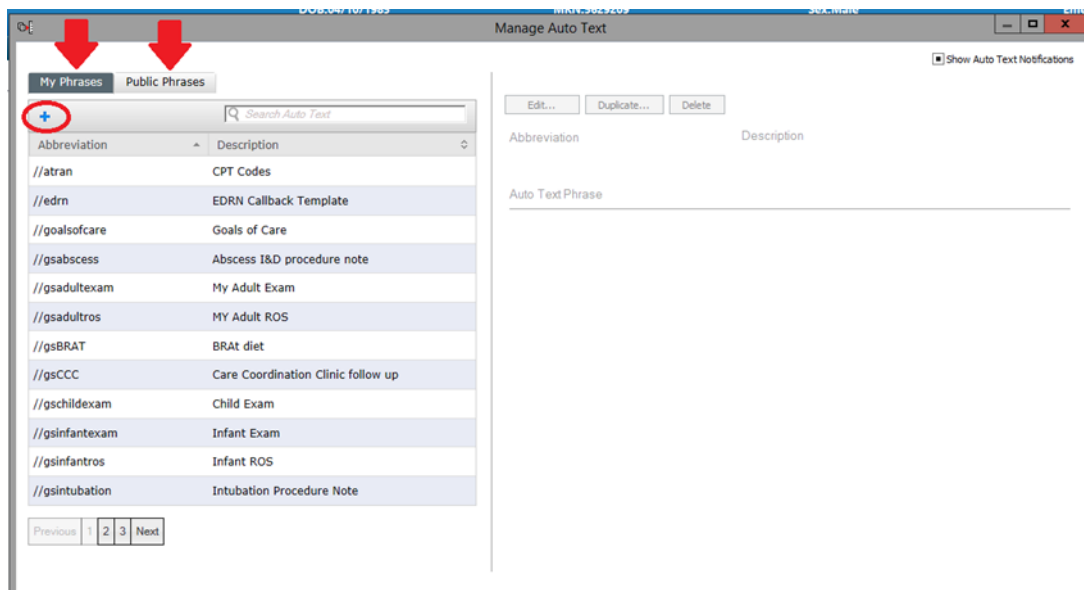
FROM THE WORKFLOW PAGE



FROM A NOTE



Click the icon, and it will open the Manage Autotext function. At the top left, you can review your custom phrases under “My Phrases” or review the catalog of public phrases. To create you own phrase, click the blue plus sign.



Here is where you will type and edit your phrase.

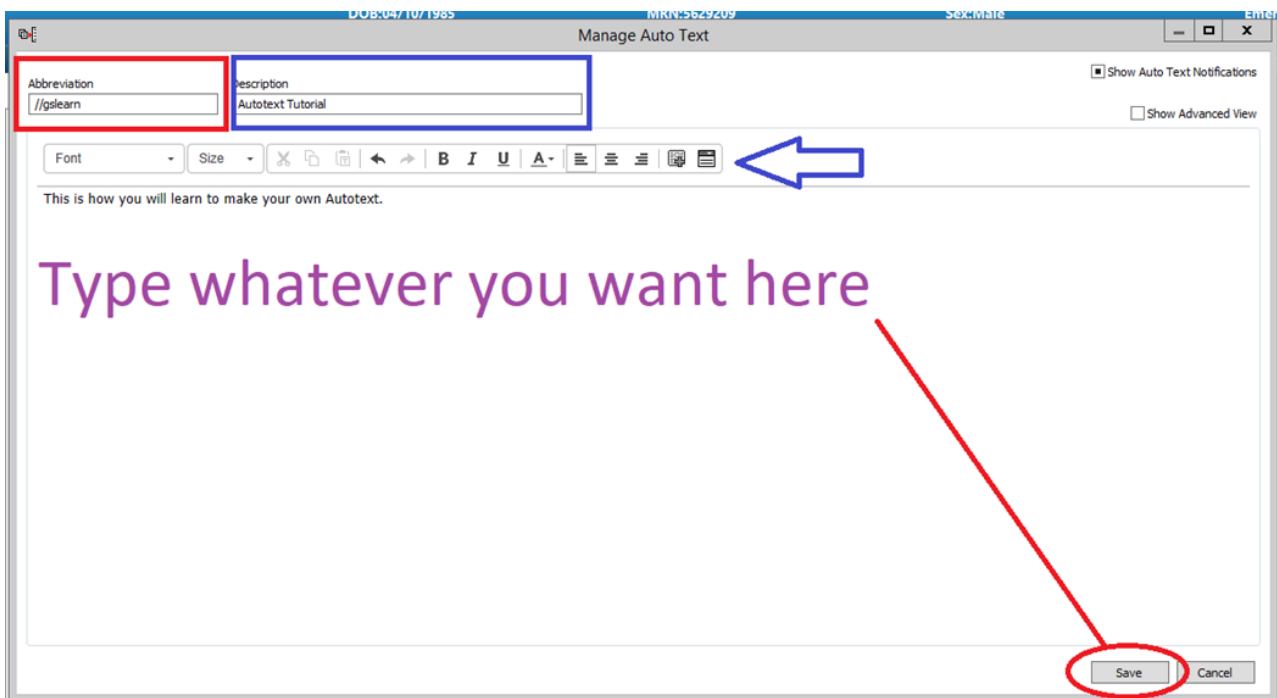
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Step 1: Abbreviation and Description

This is your title. Start it with two forward slashes or two periods (// or ..). We recommend you follow with your initials so you can always call up your list of phrases if you forget them. Keep your abbreviations lower case for ease of search, it is case specific. In this example, I am calling mine //gslearn, and I will name it Autotext Tutorial under Description. . It needs to be all one word, if you want a space use an underscore such as //gs_learn. The row of icons at the top offers Word type editing functions such as bold, italics, colors, justifications and a couple more we will learn about next.

Step 2: Enter your text

You may type whatever phrase, note or text you desire. Don't forget to save!



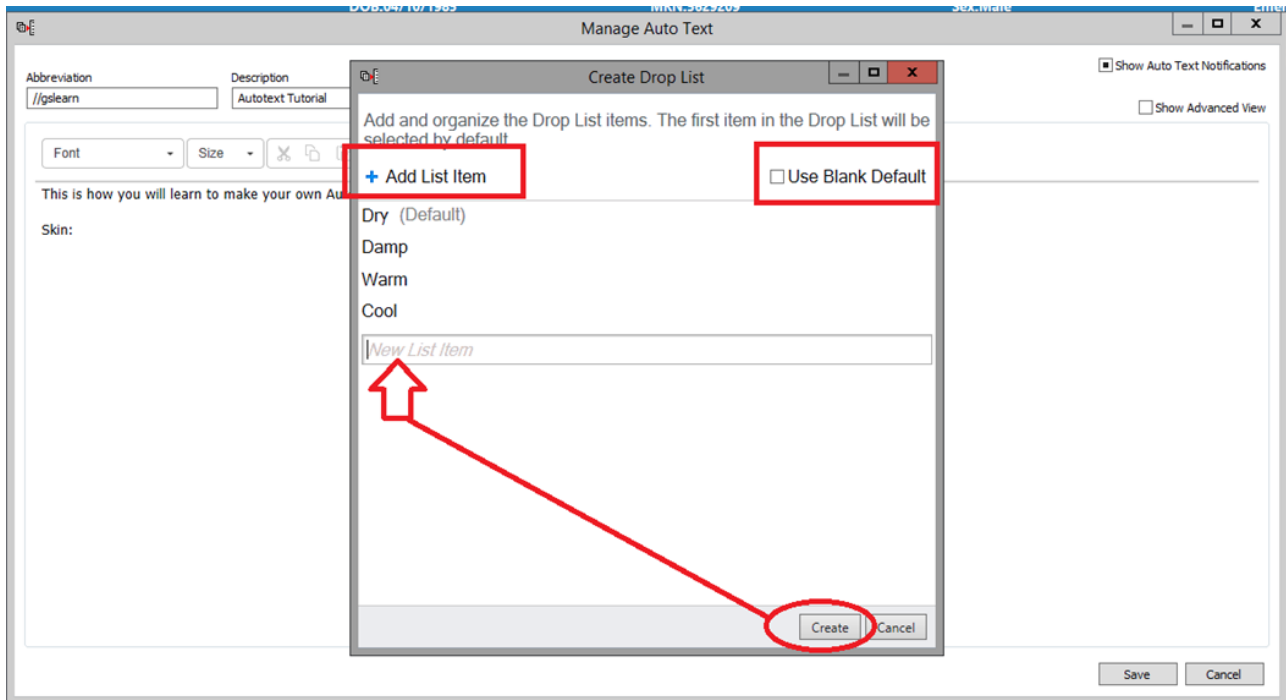
Step 3: Create an Optional Drop Down Menu

If you want to use a phrase where you have a choice of options, you can create a Drop Down Menu. Say you want to create a line in your Physical Exam for skin evaluation and you want to choose between Dry, Damp, Warm or Cool. Type your header, I will use Skin in this example, and place your cursor where you want your drop down menu. Click the last icon in the row:



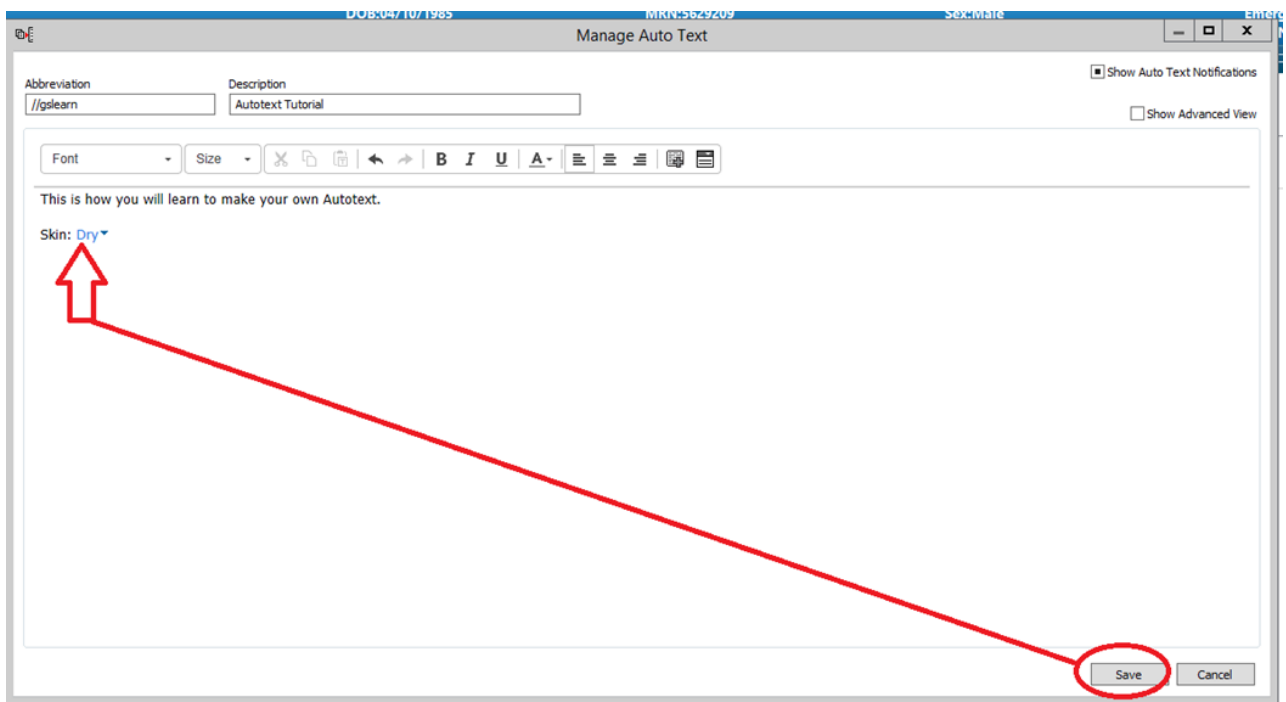
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Type in your first word, hit enter, and the “Add List Item.” You can have your first word appear at the top of the list (default), or click “Use Blank Default” and there will be a blank there instead.



Hit “Create” when you are done.

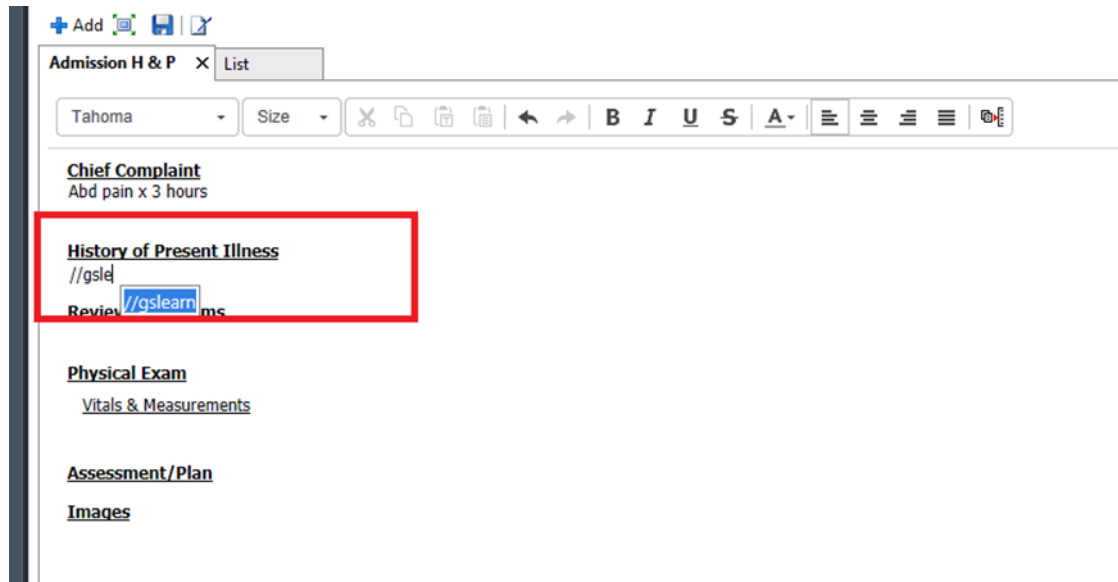
Your drop down menu will appear in blue. Now save it and close the Manage Autotext program.



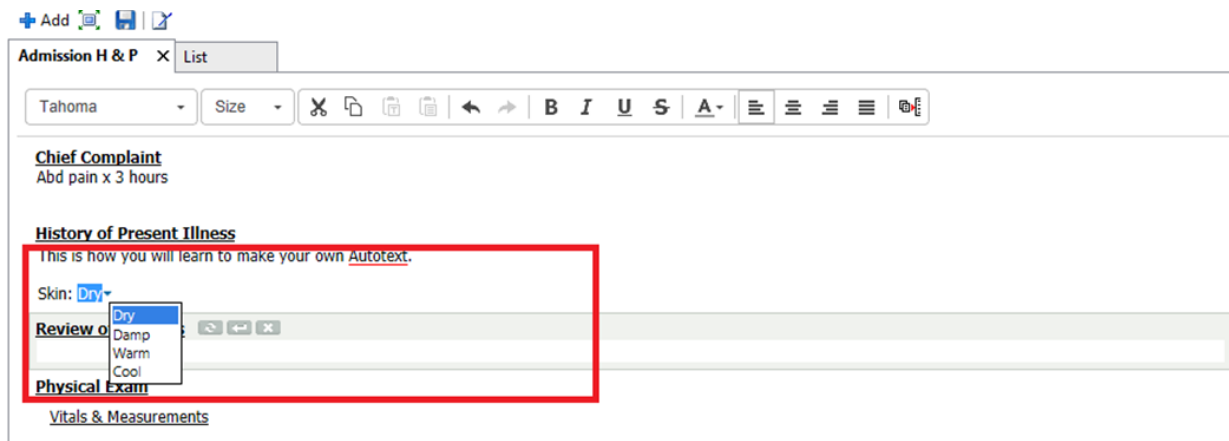
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Step 4: Use your Autotext

In my note, in a free text area, start typing the abbreviation of your autotext. As you type, it will search and narrow the list until there is one choice left. I only had to type //gsle to get one left, and just hit enter. It will insert your autotext.



Here is your finished product! Click on the blue drop down you created and then click on your choice.



You can also create autotexts with brackets for quick tabbing between choices as well.

As you can see, the system can do so much to make your life easier. We are always focusing on decreasing the time a physician spends in the chart looking for information and reducing your charting times. If you are interested in individual evaluation of your charting methods and metrics, let me know. Cerner tracks every mouse click you make and I can provide you with a customized report as well as a detailed plan on how to get you home sooner, with safer patients!

Bariatric Surgery Announcement

Please welcome Dr. Miguel Burch as the new medical director of the Torrance Bariatric Surgery Program. He is currently Chief of Minimally Invasive GI Surgery and Director of the Minimally Invasive & Bariatric surgery Fellowship at Cedars Sinai. As part of a collaborative effort between TMMC and Cedars Health the goal of this new association will be to leverage best practices across the system to lead to best in class outcomes for our patients and communities. This milestone will ensure the same expert level of care TMMC patients have come expect will present across all System hospitals.



Monday	Tuesday	Wednesday	Thursday	Friday
30	31	1 7:00a CV Review Conference	2 7:00a Breast Tumor Board. 7:45a General Tumor Board 12:30p Medical Staff PI Committee	3 7:00a Thoracic Tumor Board 7:30a IRB Committee
6	7 12:30p Infection Control/P&T	8 7:00a Anesthesia Department 7:00a CV Review Conference 12:30p CME Conference 12p Medicine Department	9 7:00a Breast Tumor Board. 7:00a Cardiac PI 7:45a GI Tumor Board	10 7:00a Thoracic Tumor Board
13 12:30p Cardiology 12:30p Credentials Committee	14 12:30p OB/GYN Department 6:00p Medical Executive Committee	15 7:00a CV Review Conference 8:00a Cardiology PI	16 7:00a Breast Tumor Board. 7:30a CNS Tumor Board 8:00a Hunt Cancer Steering 9:00a Emergency Department 12:30p Pediatric Department 12:30p Stroke Committee 1:00p C-Section Committee	17 7:00a Thoracic Tumor Board
20 12:00p Burn & Wound Surgery	21 12:00p Radiology Department 12:30p EDIE Patient Care Committee	22 7:00a CV Review Conference 12:30p CME Conference	23 7:00a Breast Tumor Board. 7:45a GI Tumor Board 8:00a Endocrinology	24 7:00a Thoracic Tumor Board
27 4:00p Bariatric Surgery	28 7:00a Oncology Committee 7:00a Practitioner Well Being 12:30p Medical Staff IT Committee 12:30p Utilization Committee	29 7:00a CV Review Conference	30 7:00a Breast Tumor Board. 7:45a General Tumor Board 12:30p Credentials Committee	1

CME CONFERENCES



Wednesdays, 12:30 p.m.
Hoffman Health Conference Center

Torrance Memorial Medical Center is accredited by the Institute for Medical Quality/California Medical Association (IMQ/CMA) to provide continuing medical education for physicians.

Torrance Memorial Medical Center designates this live activity for a maximum of 1 *AMA PRA Category I Credit*[™]. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

For up-to-the-minute conference information call (310) 784-8776 or visit: http://www.torrancememorial.org/For_Physicians/Wednesday_CME_Conferences.aspx

September 1, 2021

NO CONFERENCE

September 8, 2021

"Improving Patient Adherence to Reduce Readmissions"

Efren Manjarrez, MD, SFHM, FACP
University of Miami Miller School of Medicine

Commercial Support: None

September 15, 2021

NO CONFERENCE

September 22, 2021

"New Guidelines for Colon Cancer Screening and Management"

Christopher Almario, MD, MSHPM
Cedars-Sinai Center for Outcomes Research

Commercial Support: None

September 29, 2021

NO CONFERENCE

October 6, 2021

"Asymptomatic Bacteriuria"
TBD

October 13, 2021

NO CONFERENCE

October 20, 2021

"Palliative Care Across the Spectrum: Current State at Torrance Memorial Health System"

Ujjwala Dheeriya, MD
Torrance Memorial Medical Center
Commercial Support: None

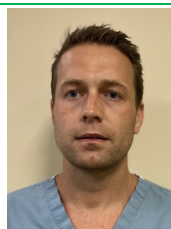
October 27, 2021

NO CONFERENCE

Welcome New Practitioners



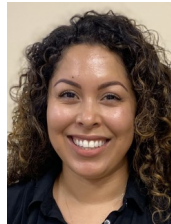
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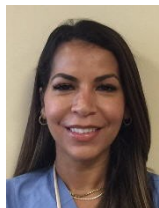
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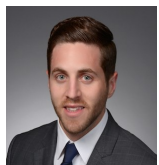
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Phone/Fax Change

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Frances A. McKindsey, M.D.
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Resignation

Roman M. Culjat, M.D.
Medicine

Andrew D. Foster, M.D.
Surgery

Kathleen E. Grant, P.A.
Surgery

Michael C. Heeg, M.D.
Surgery

Wesley A. King, M.D.
Surgery

Helen F. Kuo, D.P.M
Surgery

Jennifer B. Michael, M.D.
Medicine

Darren M. Neal, D.O.
Medicine

Inderpal S. Randhawa, M.D.
Pediatrics

Retired

Michael P. Falvey, M.D.
Surgery

Daryl R. Rheuark, M.D.
Surgery

Stanley Tobias, M.D.
Medicine

Initial Leave of Absence

David J. Slutsky, M.D.
Surgery

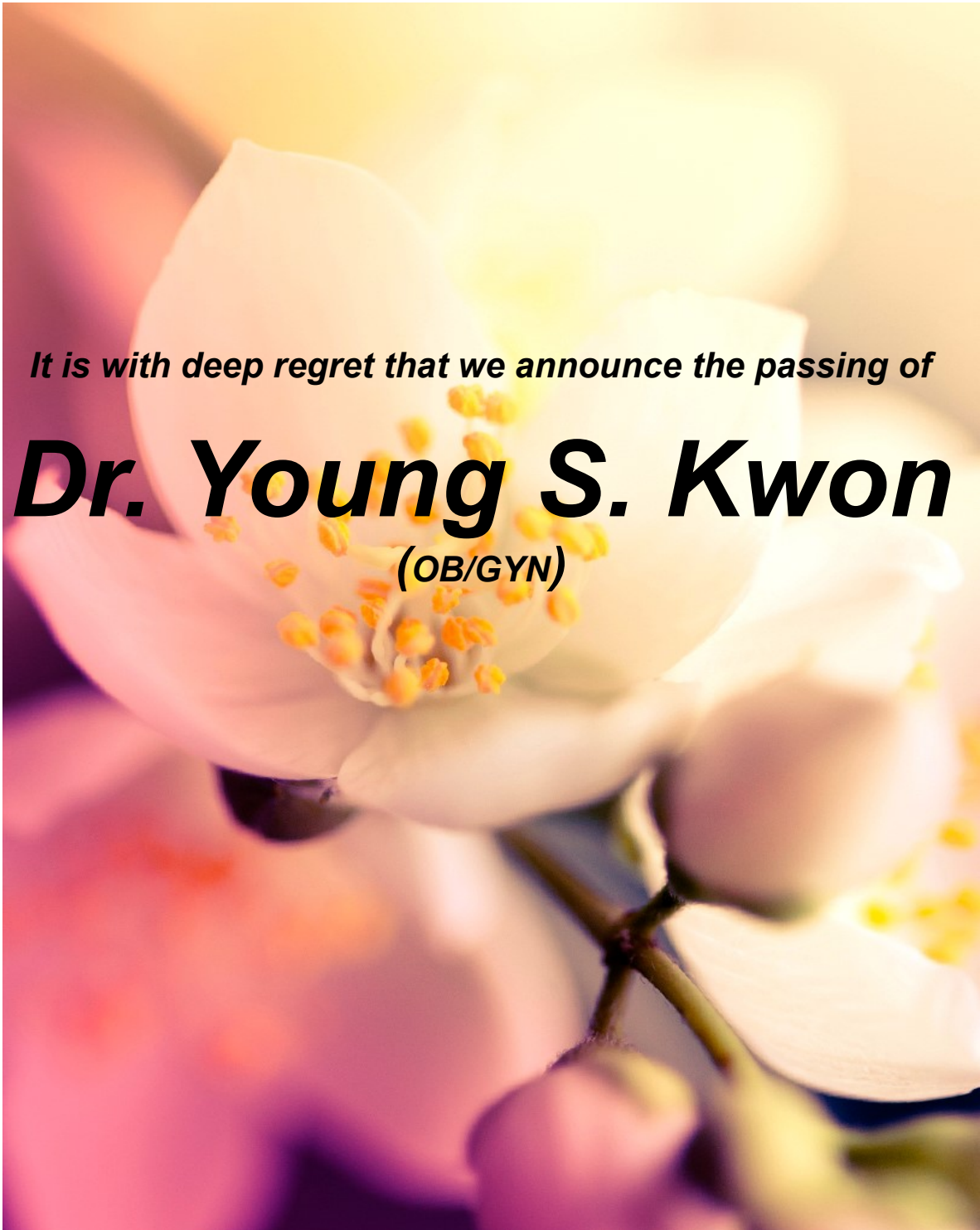
The Medical Staff Newsletter **ProgressNotes** is published monthly for the Medical Staff of Torrance Memorial Medical Center.

Vinh Cam, M.D.
Chief of Staff
Robin S. Camrin, CPMSM, CPCS
Vice President, Medical Staff Services & Performance Improvement

In Loving Memory

It is with deep regret that we announce the passing of

Dr. Young S. Kwon
(OB/GYN)



Medical Staff Services

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Mailing Label

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 **TORRANCE MEMORIAL**
MEDICAL CENTER MONTHLY
MEDICAL
STAFF
NEWSLETTER

ProgressNotes

